

Johnson County Commission

Troy A. Matthews
Presiding Commissioner

John L. Marr
Commissioner, Eastern District

Charles Kavanaugh
Commissioner, Western District

Diane Thompson
County Clerk



Johnson County Courthouse
300 N. Holden Street, Suite 203
Warrensburg MO 64093
660-747-2112
www.JoCoCourthouse.com
CountyCommissioners@jocomo.gov

March 28, 2024

Waiver of Requirements of Competitive Proposals for Collector and County Clerk Software

WHEREAS, the Johnson County Commission entered into an agreement with Ulrich Software Incorporated, Nixa, Missouri for Assessor's Tax Administration Application Software on October 16, 2023; and,

WHEREAS, the Johnson County, Missouri Collector researched software programs that would integrate with the Assessor's Tax Administration Application to complete necessary functions of the office including, but not limited to:

- Interactive Voice Response (IVR) software for payment of real and personal property taxes that seamlessly interfaces with the Collector's System, for automatic abstracting and printing of receipts; and,
- E-payment software for online payment of real and personal property taxes, that seamlessly interfaces with the Collector's System, for automatic abstracting and printing of receipts; and,
- Tax sale software that interfaces with the Assessor's geographic information system (GIS) system; and,

WHEREAS, Ulrich Software, Incorporated has a Collector's Tax Administration Application with the aforementioned products and services (license, installation, programing, and training) and their agreement includes following costs:

- 1st Year Cost: \$39,000 plus data conversion (estimated at \$10,000) & per diem expenses (estimated \$200 per Analyst)
- 2nd Year Cost: \$35,675
- 3rd Year Cost: \$35,675
- After Year 3 Annual License and Maintenance Costs: \$18,375; and,

WHEREAS, the Johnson County, Missouri County Clerk researched software programs that would integrate with the Assessor's and Collector's Tax Administration Application to complete necessary functions of the office including, but not limited to:

- Creation of railroad and utility tax bills, tax receipts and tax books; and,
- Printing of extended county tax books; and,
- Completion of Missouri State Tax Commission Forms: 11/11a – Aggregate Abstract and totals for 1309 – Land and Personal Tax Aggregate Abstract and 1313 – Back Tax Aggregate Abstract; and,

WHEREAS, Ulrich Software, Incorporated has a County Clerk Software Application with the aforementioned products and services (license, installation, programing, and training) and their agreement includes following costs:

- 1st Year Cost: \$3,600 & per diem expenses (estimated \$200 per Analyst)
- 2nd Year Cost: \$3,125
- 3rd Year Cost: \$3,125
- After Year 3 Annual License and Maintenance Costs: \$1,625; and,

WHEREAS, a single vendor, Ulrich Software, Incorporated was identified to meet the aforementioned requirements for the software; and,

WHEREAS, the Commission has found and determined there is only a single feasible source based on Supplies are proprietary and only available from the manufacturer or a single distributor according to Revised Statutes of Missouri 50.783 (1); and,

NOWHEREFORE, the County Commission authorizes the County Clerk Office to post the following advertisement in legal notices of the Warrensburg Star Journal on Tuesday, April 2, 2024 (weekly paper requirement) and Sedalia Democrat on Tuesday, April 2, 2024 (daily paper requirement)

The County Commission of Johnson County, Missouri has waived the requirements of competitive bids or proposals for Collector and County Clerk Software because the Commission has found and determined there is only a single feasible source because supplies are proprietary and only available from the manufacturer or a single distributor; with Ulrich Software, Incorporated selling the software and therefore intends to contract for the purchase of software only available from a single distributor; Ulrich Software, Inc., Nixa, Missouri for:

Collector Costs:

- 1st Year Cost: \$39,000 plus data conversion (estimated at \$10,000) & per diem expenses (estimated \$200 per Analyst)
- 2nd Year Cost: \$35,675
- 3rd Year Cost: \$35,675
- After Year 3 Annual License and Maintenance Costs: \$18,375

County Clerk Costs:

- 1st Year Cost: \$3,600 & per diem expenses (estimated \$200 per Analyst)
- 2nd Year Cost: \$3,125
- 3rd Year Cost: \$3,125
- After Year 3 Annual License and Maintenance Costs: \$1,625

The Ulrich Software, Incorporated contract will be let no less than ten (10) days after the date this notice is published. Questions regarding this notice may be directed to Jennifer Powers, (660) 747-6161 or clerk@jocomo.gov

Signed by our hand this 28th day of March in the year 2024.

JOHNSON COUNTY COMMISSION


Troy A. Matthews
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